**Create New Subshare Config Worksheet**

**Corresponding to BANNO.NEWSUBCREATE.V1.CONFIG v 1.1.0 10/07/22**

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| --- | --- | --- | --- |
| **Parameter Name** | **Parameter Description** | **Default Value** | **CU Response** |
| Account warnings to exclude: | Enter a list containing only numeric values along with commas or dashes. Any account that has one of the warning codes in the list will not be allowed to open shares using this functionality. | None |  |
| Account types to exclude | Enter a list containing only numeric values along with commas or dashes. Any account that is one of the account types in the list will not be allowed to open shares using this functionality. | None |  |
| Require funding | When the **Require Funding** option is enabled, the "Do Not Fund" option, normally available when opening a share with no minimum balance, will not be available - requiring the share to be funded. | No (0) |  |
| Minimum funding amt | When the **Require Funding** option is enabled this value will be used if greater than the new share's regular minimum balance requirement. and the new share's minimum deposit requirement | 0.00 |  |
| Allow name record addition | The "Allow Name Record Addition" option will allow the member to add or create new name records under the account or the new share and/or copy existing share or loan names to the new share | No (0) |  |
| Copying Existing Names | Can the member copy name records either under existing shares and loans and if so, what types of name records. | Unchecked (no)  Valid name types – none (blank) |  |
| Name level | Determines whether the new name records added/created (not those copied) will be created at the account level (00) or under the share level (01) | Account level (00) |  |
| Number of new names allowed | This sets the number of new names that a member can create at the account level or under the new share. Current limit is 2 new name records | **0** |  |
| Safe name types | These share type name records will be automatically created by the program. | None |  |
| Unsafe name types | These share type name records will be stored in a tracking record to be review and manually created. | None |  |
| Unsafe name tracking type | The tracking type which will be used to store unsafe name record information for later review. | None |  |
| Display rates | When the **Display rates** optionis enabled, dividend rates pertaining to the new share being created will be displayed to the member. | No (0) |  |
| Set share div rate for fill-ins | This controls whether the SHARE:DIVRATE field will be set when creating new shares. | No (0) |  |
| Test mode | Is the program in “test Mode”. In test mode only the accounts listed in the test account list will be able to test some of the newest program features, | No (unchecked) |  |
| Test account list | A list of up to 10 account numbers who will have access to some of the newer program features. Accounts must be listed by full 10-digit account number and separated by commas | blank |  |
| CU Staff email address | If you’ve opted to allow the copying of name records from existing shares or loans over to the new share then an email will be sent to this CU staff member when a name copied under the new share matches any other share or loan name records by SNN but where the address is different. | blank |  |
| CU staff email subject. | The CU Staff email subject line to be used by the program for address mismatch alerts. | blank |  |
| Error display messages | Here you can override the program’s internal error messages to something more user friendly. These error messages will be displayed to the user under these error conditions. Leaving any of the message fields blank will cause it to be reset to the default value upon resubmitting the form. | Default values |  |
| **Share Groups** | **About Share Groups:**  You need to Fill out Information for at least one Share Group  So that the software will have a share type to open:  This is where you will enter the information about what shares you want to be available and how you want them to be created. Use at least one of the 10 groups of shares. | | |
| Share Group 00 Display Name | Specify a Display Name for Share Group 00. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 00 Share Type | Specify a Share Type for Share Group 00.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 00 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 00 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 0 for example would be BANNO.NEWSUBACCT.TERMS.00 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 01 Display Name | Specify a Display Name for Share Group 01. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 01 Share Type | Specify a Share Type for Share Group 01.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 01 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 01 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 1 for example would be BANNO.NEWSUBACCT.TERMS.01 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 02 Display Name | Specify a Display Name for Share Group 02. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 02 Share Type | Specify a Share Type for Share Group 02.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 02 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 02 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 2 for example would be BANNO.NEWSUBACCT.TERMS.02 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 03 Display Name | Specify a Display Name for Share Group 03. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 03 Share Type | Specify a Share Type for Share Group 03.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 03 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 03 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 3 for example would be BANNO.NEWSUBACCT.TERMS.03 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 04 Display Name | Specify a Display Name for Share Group 04. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 04 Share Type | Specify a Share Type for Share Group 04.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 04 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 04 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 4 for example would be BANNO.NEWSUBACCT.TERMS.04 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 05 Display Name | Specify a Display Name for Share Group 05. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 05 Share Type | Specify a Share Type for Share Group 05.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 05 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 05 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 5 for example would be BANNO.NEWSUBACCT.TERMS.05 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 06 Display Name | Specify a Display Name for Share Group 06. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 06 Share Type | Specify a Share Type for Share Group 06.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 06 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 06 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 6 for example would be BANNO.NEWSUBACCT.TERMS.06 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 07 Display Name | Specify a Display Name for Share Group 07. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 07 Share Type | Specify a Share Type for Share Group 07.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 07 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 07 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 7 for example would be BANNO.NEWSUBACCT.TERMS.07 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 08 Display Name | Specify a Display Name for Share Group 08. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 08 Share Type | Specify a Share Type for Share Group 08.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 08 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 08 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 8 for example would be BANNO.NEWSUBACCT.TERMS.08 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Share Group 09 Display Name | Specify a Display Name for Share Group 09. This can be anything you like that describes the list of Shares (Savings, Checking, CDs, Premium Shares, etc) | None |  |
| Share Group 09 Share Type | Specify a Share Type for Share Group 09.  Only Share Types defined in Share Defaults AND which have a properly defined dividend type will, be able to be used. Note: You can have multiple Share Types per Share Group. | None |  |
| Share Group 09 Share ID Range | Specify a Share ID Range for Share Group. To use the next available ID when creating the share leave the Share ID Range blank. To limit the available ID range for a given Share Type enter a list of the ID ranges to be used. Each ID must be 4 digits in length and separated by a dash (-) for a range and/or a comma (,) for a list. Note: If you choose multiple Share Types in a Share Group, it is optional to have unique Share ID Range’s for Specific Share Types. | None |  |
| Share Group 09 Terms & Conditions | Enter the terms to be displayed for each Share group when using Open a Subshare. Note These Terms will be put in letterfiles named BANNO.NEWSUBACCT.TERMS.[2Digit Group Num] so group 9 for example would be BANNO.NEWSUBACCT.TERMS.09 HTML tags can be used in the letterfiles. data will be displayed as written.  The following HTML tags may be utilized to facilitate text formatting: h1, h2, h3, h4, h5, h6, b, strong, i, u, ul, ol, li, br, p, a and hr. Of course... don't forget to include them in their required delimiters '<>'. or special characters in your message.  Note: You can use html tag ‘a’ allowing for hyperlinks.  For backwards compatibility, a single blank line will be interpreted as a new line and two blank lines in a row will be interpreted as a new paragraph  Each line can be a maximum of 120 characters.  **Default would be leaving the below as is:** | | |
| Sample Terms for Banno Sub Acct Opening  <h3>Savings Shares</h3>  <ul>  <li>Condition 1</li>  <li>Condition 2</li>  </ul> | | | |
| Link Title | Enter the text for the link the members will see to begin the process. | Open a subshare |  |
| Link Description | Short Description of the link, shown when the mouse hovers over the link | Open a new subshare now. |  |
| Is CU live on Banno Online OR Banno Mobile? | Is the CU currently LIVE to members with either Banno or Banno Mobile? Y/N |  | |
|  | **IF YES**, List Banno User Names of users that will test BANNO.NEWSUBCREATE.V1.POW before going live |  | |